Commerce Acquisition Manual CAM Notice 09-05

1. Title or Purpose:

DOC Purchase Card Program

2. File in:

CAM, Part 13, Subpart 301

1313.301

3. Effective:

July 31, 2009

4. Applicability:

The Purchase Card Program applies to Department of Commerce employees participating in the Government-wide purchase card program, including Agency Program Coordinators, Approving Officials, Cardholders and other associated personnel.

Participation in the purchase card program shall be limited to DOC employees whose current appointments have durations exceeding

one year.

All new purchase card delegations of authority issued on or after **July 31**, **2009** shall be issued in accordance with the

requirements of this policy.

5. Supercedes:

CAM 1301.301, Purchase Card Procedures

4. Implementing Guidance:

All Department of Commerce employees participating in the Government-wide purchase card program, including Agency Program Coordinators, Approving Officials, Cardholders and other associated personnel should read and understand the attached CAM Chapter.

Any questions regarding this CAM Chapter can be directed to David Carter at dc.gov or (202) 482-1966.

Hélen Hurcombe

Senior Procurement Executive and Director for Acquisition Management